

Present: Kaneena Vanstone, Brian diCenzo, Jason Warren, Gord Gauvin, Jocelyn Brunet, Michelle Matte-Stotyn,
Judy Renaud
Guest: Pat Floyd

Meeting started: 9:09 a.m. EST

1. Ratifications:
 - November 1st, 2022 BoD Conference Call Minutes
2. In-Camera discussion:
3. Office Holiday Closure:
 - December 23rd to January 2nd. Reopening January 3rd, 2023.
 - Physical office closure only. Staff will still work from home on non-holidays.
4. 2022 AGM date and location:
 - Date: Saturday March 11th or Saturday March 18th. Decision to be made once hotel quotes have all been received.
 - Location: Ottawa, Ontario – in-person meeting. Travel Thursday & Sunday of the respective weekend.
5. ISC Representative Selection:
 - Rina Gallo – Delegate, Canopy Formation Committee, Judges Committee
 - Barb Davies – Alternate Delegate
 - Melanie Guerin – Indoor Skydiving Committee
 - Vera Asquith – Wingsuit Committee, ISC Recording Secretary, Media Working Group
 - Buzz Bennett – Rules and Regulations Committee

Motion: To approve the above for the 2023 IPC meetings.

Moved: (KV)

Seconded: (Bd)

Carried

6. Future BoD Meeting Dates:

TASK: MICHELLE TO SEND OUT DATES TO BOD ALTERNATING DAYS AND TIMES

Pat Floyd joined the meeting at 10:30 a.m. EST

7. Refunds for RP affiliation fees:

All affiliation fees are non-refundable.

TASK: MICHELLE AND JUDY TO UPDATE FORMS, WEBSITE

8. Generic Media Responses after a fatality:

Michelle suggested to have a generic media response whenever there is an accident/fatality instead of ignoring the media calls/questions. CSPA are being perceived as “ignoring” the media which does not look good.

TASK: MICHELLE, GORD AND PAT TO CREATE A GENERIC MEDIA STATEMENT FOR BOD APPROVAL.

9. In-Camera discussion:

Pat Floyd left at this time: 11:07 a.m. EST

10. International Skydiving Museum:

Board is willing to allow ISM to talk to Canadian membership via a discussion at AGM and a virtual seminar. No financial contributions from CSPA operating budget will be made. First step on the table is purely exposure. Michelle to work with ISM on next steps.

11. Responsible Coaching Movement from Coaching Association of Canada:

Michelle to get more details and report back to the BoD who will decide at that time.

12. Defence Fund Policy Updates & Payment breakdown:

This topic was discussed but a decision could not be agreed upon as further information is required. This has been tabled to the BoD Conference Call on Dec. 5th, 2022.

13. AAD Surveys (from the T&SC):

- To dropzones (draft survey reviewed and approved by BoD)
- To RPs (draft survey reviewed and approved by BoD)
- Introduction letters (draft letters received and approved by BoD)

14. FAA Rigger Notices (from T&SC):

- To Instructors (draft notice reviewed. BoD suggested some revisions)
- To Riggers (draft notice reviewed. BoD suggested some revisions)
- To RPs (draft notice reviewed. BoD suggested some revisions)

Revisions to be sent to T&SC for review.

15. CSPA and Committee Budgets:

- Reviewed and approved as presented.
- Kaneena to contact committee Chairs with budget protocols.

16. CSPA Budget:

- Capital Expenses:
New Office Staff computers. BoD approved.
- Nationals
BoD agreed to discuss the budget requirement based on bids received

Meeting adjourned: 5:10 p.m. EST