## FINAL BOD CONFERENCE CALL – JULY 26TH, 2022

Present: Kaneena Vanstone, Brian diCenzo, Gord Gauvin, Jason Warren, Michelle Matte-Stotyn,

Judy Renaud

Absent: Jocelyn Brunet

Meeting called to order at: 7:30 pm. EST

- 1. Ratifications made via SharePoint:
  - o May 9<sup>th</sup>, May 16<sup>th</sup> In-Camera, May 31<sup>st</sup> Minutes
  - o CWC WS Reference Manual updates
  - o PIM 1 updates
  - o Yukon Sport Parachuting dropzone location for fun jumping only
- 2. Motion:

To approve Michel Denis as the Head of Delegation for the WPC in Czech Republic.

Moved: KV Seconded: Bd Carried

3. Motion:

To approve Bruce Robertson as Head of Delegation for the WPC in Eloy, Arizona and Michelle Matte-Stotyn as Team Manager.

Moved: KV Seconded: Bd Carried

\*\*\*This WPC is happening across two dropzones in Eloy, Arizona. There was a budget set aside for two officials to attend to but officially, two Heads of Delegation can't be registered.

4. Motion:

To approve Kaneena Vanstone & Michelle Matte-Stotyn to visit the dropzone in Tunisia (UniSky) at no cost to CSPA.

Moved: Bd Seconded: JW Carried

- 5. Expenses for gear inspections: At the request of different authorities, CSPA will act as the financial intermediary for gear inspection requests.
- 6. Michelle briefed the board on her attendance at the USPA board meeting and any relevant subjects to CSPA.
- 7. Office hours:

CSPA office staff will continue hybrid office hours at their discretion.

- 8. Expense reimbursement increases to address inflation and cost of living increases:
  - a. Per Diem Currently \$60/day (\$10 breakfast, \$20 lunch, \$30 dinner).
    Motion: To increase the per diem from \$60.00 per day to a maximum of \$75.00 per day.
    Detailed breakdowns will be included in the CSPA Expense Claim Guidelines.

Moved: KV Seconded: Bd Carried

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b. Mileage – Currently \$0.45/km:

After some research was done for comparisons of other businesses mileage expense, the BoD approved (via email) to increase the mileage from \$.045/ km to \$0.61/km effective August 1,2022 but this increase will not be retroactive.

- 9. PIM 1 Insurance coverage for S2I and S3:
  - a. Current wording in PIM 1: Student coverage will cease to be in effect after a maximum of ten jumps and/or the passage of twelve months from the training. If the student has not jumped within 12 months and is required to retake first jump training, the student will be covered for the next 10 jumps and/or the passage of 12 months from the jump after re-training.
  - b. Question was raised from a DZ, if a student fails some of their levels and they go behind the 10 jumps, then are they no longer covered.

Revision will be:

Motion: To approve the wording in PIM1 for S21 and S3 to be revised as follows: Non-tandem student coverage will cease to be in effect after a maximum of ten jumps and/or the passage of twelve months from the training. If the student has not jumped within 12 months and is required to retake first jump training, the student will be covered for the next 10 jumps and/or the passage of 12 months from the jump after re-training.

Moved: Bd Seconded: KV Carried

c. 2022 LRPM- Virtual - Scheduled for November 19/20, 2022.

## 10. 2023 AGM -

- Will be In-Person
- - Possible Saturdays March 11, 18, 25; to be determined
- Location: Ontario. Staff will seek options before confirming.
- Once confirmed, CSPA will extend an invite to members, RPs and other representatives.
- 11. EJR suggestions: The T&SC will be looking at a review of the EJR program. If anyone has any comments/suggestions, they should send them to the Chair of the T&SC, Bill Pentney.

Meeting adjourned: 9:06 pm EST Next BoD meeting scheduled for August 30, 2022