

Present: Izzy Perry, Kaneena Vanstone, Jason Warren, Gord Gauvin, Brian diCenzo, Jocelyn Brunet, Michelle Matte-Stotyn, Judy Renaud

Meeting called to order: 10:39 am ET

1. Ratifications: (approvals via SharePoint)

- Personal insurance proposal, please reference Sept. 3rd, 2020 BoD minutes for more information
- BoD Conference Call minutes of Sept. 3, 2020
- BoD In-camera minutes of Sept. 3, 2020
- Approval of Defence Fund claim for Voltige 2001 in the amount of \$1736.71 for legal assistance in dealing with noise complaints
- Approval of Defence Fund claim for Skydive Big Sky in the amount of \$1157.63 for legal assistance, providing supporting documents are received.
- Representatives to the IC and/or working groups
 - Rina Gallo – Delegate
 - Barb Davie – Alternate Delegate
 - Melanie Guerin – Indoor Skydiving Committee
 - Vera Asquith – Wingsuit Committee
 - Buzz Bennett – Finance Working Group & Rules & Regulations Committee
- 2021 Nationals – Accepted the bid from Voltige 2001

2. Office closure for Xmas/New Year's:

December 19th to Jan. 3, 2021 – Emails & Voice Mail to be checked.

3. Updates:

- Database: New database (IMIS) is now up and running and the online renewals are now accessible. CoP and Rating Processors have access to process CoPs and Ratings.

TASK: OFFICE TO DOUBLE CHECK THAT ALL PEOPLE ARE ABLE TO ACCESS THE NEW DATABASE AND HAVE SIGNED A NON-DISCLOSURE STATEMENT.

- Temporary Affiliations:

This was an experimental project. 18 affiliations were received.

Do we continue offering this temporary affiliation?

Yes – this affiliation category will be continued, and remain at a DZ level for application only, ie not on the website.

4. AGM 2021:

- Because of COVID-19, a discussion was held and the majority of the BoD agreed to have a virtual meeting. A few options have been discussed on how to hold a virtual meeting. These options will be discussed in the coming months.

AGM and Record Dates to be discussed.

MOTION: To approve holding the 2021 AGM virtually, in an online environment.

Moved: (JW)

Seconded: (JB)

Carried

- Virtual 2021 AGM – PIM 3 doesn't specify that virtual attendees can carry proxies, but there is nothing prohibiting it.

TASK: MICHELLE TO DRAFT A MOTION TO REVISE THE PIM 3 TO INCLUDE VIRTUAL VOTERS TO BE ABLE TO CARRY PROXIES.

- AGM dates:

TASK: MICHELLE TO DRAFT UP A FEW DIFFERENT OPTIONS FOR BOD AND CHAIR DISCUSSION.

- Interactive Zoom sessions:
Gord suggested partnering with our committees and manufacturers to run education workshops/seminars over the winter, online.

TASK: MICHELLE AND GORD TO CONTINUE DISCUSSION.

5. Document approval:

- PIM 1- Section 6.1, revising competition permissions for Solo & A CoP holders

Motion: To approve revisions to PIM 1 manual.

Moved: (IP)

Seconded: (KV)

Carried

- PIM 1- Section 2.3 – water distance change made at the 2019 AGM (allowing dropzones to file for an exemption to change the water distance to 250m for C and D CoP holders, including tandems) was a 2 year trial basis. No feedback or risks were reported.

Motion: To approve this exemption as a permanent change. PIM changes are not necessary but dropzones wanting this exemption must continue to apply.

Moved: (GG)

Seconded: (JW)

Carried

6. In-camera discussion

7. Committee meetings:

BoD has decided to notify all committees that no in-person meetings will be scheduled due to COVID until further notice.

TASK: MICHELLE TO DRAFT UP A NOTICE FOR BOD TO REVIEW.

Lunch – 12:25 – 1:30

Pat Floyd (GRC) joined the meeting

8. BoD & GRC:

Pat gave an update to the Board about some of the difficulties some dropzones are still facing with NavCan. Suggests a task force to address some issues in advance of NavCan's annual meeting.

TASK: MICHELLE TO SET UP A MEETING WITH PAT, GORD, JOCELYN TO DISCUSS ISSUES.

Pat left at 1:54 p.m. ET

9. Jump Pilot Committee:

MOTION: To dissolve the current Jump Pilot Committee.

Moved: (IZ)

Seconded: (JB)

Carried

1 Abstention

TASK: MICHELLE & BRIAN TO DRAFT NOTICE TO CHAIR OF JUMP PILOT COMMITTEE.

TASK: GORD, JOCELYN AND BRIAN TO DISCUSS A PLAN TO CONTACT INSURANCE COMPANIES CONCERNING INSURANCE FOR ALL DROPZONE AIRCRAFT UNDER ONE UMBRELLA.

TASK: MICHELLE & BRIAN TO DRAFT NOTICE TO CHAIR

10. Reminder to Izzy, Jocelyn, Brian and Jason that they are up for election.

If staying on, complete the form and submit to Judy at the office by the deadline.

TASK: JUDY TO SEND FORM VIA EMAIL ONCE AN AGM DATE IS SELECTED.

11. Budgets:

- Committee budgets discussed and reviewed. Michelle to follow up with Chairs and update the budget.
- Future Long Range Planning Meeting to be done by Microsoft Teams instead of face-to-face meetings, saving CSPA approximately \$5-10k per year.

Meeting adjourned: 3:44 p.m. ET